

SHAUNA DONOVAN

CONTACT

- 📞 613-214-2050
 - ✉️ shaunamariedonovan@msn.com
 - 🌐 shaunadesigns.com
 - 🌐 [@shauna-donovan](https://www.linkedin.com/in/@shauna-donovan)
-

EDUCATION

Graphic Design Advanced Diploma

Loyalist College

2014 - 2017

Graduated with honours.

Advertising and Marketing Communications Diploma

Durham College

2020 - 2022

Graduated with honours.

TECHNICAL SKILLS

- Skilled with Adobe Photoshop, Illustrator, InDesign, Microsoft 365 Suite
 - Also competent in Microsoft Excel, Adobe Premiere, and After Effects.
 - Proficient in online content publishers such as Wix, WordPress, Hootsuite, and Flickr.
-

INTERPERSONAL SKILLS

- Highly Organized, Deadline Oriented
 - Excellent Time Management
 - Quick Learner
 - Strong Communicator
 - Creative Thinker
-

PROFILE

Extremely dedicated, focused, hard-working, enthusiastic, and always eager to learn new skills.

Graduate of the Advertising and Marketing program at Durham College, along with a prior diploma in Graphic Design. Experience working across different mediums - print and digital.

WORK EXPERIENCE

Media Relations Coordinator

Special Olympics Ontario May 2024 - Present
May - July 2023

- Part of a small team that produced social media campaigns on short turnaround times in a professional and creative manner.
- Created and published content for all Special Olympics social media accounts across Instagram, Facebook, X, and Flickr.
- Took the lead of several campaigns focusing on creating full content calendars and design assets, including social media posts, logos and print items.

Social Media Coordinator & Graphic Design Intern

Durham College / Ontario Tech University May - June 2022
Residence

- Designed creative content for the residence social media accounts, posters on campus and email newsletter content.
- Regularly completed projects ahead of deadlines and communicated with staff to ensure it fit their requirements.

Housekeeper

Comfort Inn & Suites - Oshawa 2019 - 2021

- Worked as a team to complete all housekeeping duties in a timely manner.
 - Met and exceeded the cleaning standards of both the hotel and customer expectations.
-